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Macintosh

QuickStart

1. Insert the StudentWorks™ CD into the CD-ROM drive.
2. Double-click on the swopen.pdf file, and StudentWorks™ will begin launching, opening Acrobat Reader from the CD.

Note: If you have more than 8 megabytes of free memory, it is recommended that you install Acrobat Reader to your hard drive so you can run StudentWorks™ more efficiently. To install, close Acrobat Reader and follow the instruction below for your Macintosh model.

Acrobat Reader 5.05 Installation

Power Macintosh

1. Insert the StudentWorks™ CD into the CD-ROM drive.
2. Double-click on the file "Reader + Search 5.05 installer" located within the folders installs505>mac.
3. Before clicking on "Install", select the pull-down menu option "Custom Install" and select Acrobat Reader 5.0 - 10 MB Download and "Search - 1 MB Download". Then click on the Install button.
4. A prompt will appear once the setup is complete. Select the option to restart the computer.
5. Double-click on the Acrobat Reader application icon located on the hard drive.
6. Double-click on the swopen.pdf file on the StudentWorks™ CD.

Macintosh

Acrobat Reader 4.05 Installation

Note: Due to limited features available when using Mac OS X, Reader 4.05 may be substituted for Reader 5.05. If you prefer to use Reader 4.05, it is available on the StudentWorks™ CD, or you may download the installer from the Adobe® website, www.adobe.com

Power Macintosh

1. Insert the StudentWorks™ CD into the CD-ROM drive.
2. Double-click on the file "Reader + Search 4.05 installer" located within the folders installs405>mac.
3. Before clicking on "Install", select the pull-down menu option "Custom Install" and select Acrobat Reader 4.0 - 10 MB Download and "Search - 1 MB Download". Then click on the Install button.
4. A prompt will appear once the setup is complete. Select the option to restart the computer.
5. Double-click on the Acrobat Reader application icon located on the hard drive.
6. Double-click on the swopen.pdf file on the StudentWorks™ CD.

Macintosh

Increasing Memory Allocated to Acrobat Reader (Macintosh)

This step is optional but may increase the speed of StudentWorks™ and decrease out-of-memory errors experienced on certain computers.

1. Make sure the Finder is active. Then click Apple Menu in the upper left-hand area of the screen and select *About This Computer*.
2. Note the amount indicated for Largest Unused Block.
3. Locate the icon for Acrobat Reader on your hard drive. Click once on it.
4. Select **File...Get Info>Memory** (OS8.6 and higher) or **File...Get Info** (OS8.5 and lower) in the menu.
5. (OS8.6 and higher only) In the Information dialog box, click on the pull down **Show** menu and select Memory.
6. In the Preferred Memory field, enter an amount that is approximately ten percent less than the available memory noted in step 2 above. If you plan on running other programs while Acrobat Reader is open, decrease the amount to accommodate the other programs' memory allocations. Enter this amount in the Preferred Size box. Keep in mind that to run the other programs concurrently with Acrobat Reader, you may have to open them first.

Windows

QuickStart

1. Insert the StudentWorks™ CD into the CD-ROM drive.
2. If AutoRun is enabled, StudentWorks™ will automatically launch, opening Acrobat Reader from the CD.
3. If AutoRun is not enabled, locate the file called swopen.pdf on the CD and double-click on it. StudentWorks™ will begin launching, opening Acrobat Reader from the CD.

Note: If you have more than 8 megabytes of free memory, it is recommended that you install Acrobat Reader on your hard drive so you can run StudentWorks™ more efficiently. To install, close Acrobat Reader and follow the instructions below for your Windows operating system.

Windows

Installation

Windows 95/98/ME/NT/2000/XP

(Windows must be running prior to installation)

1. Insert the StudentWorks™ CD into the CD-ROM drive.
2. If AutoRun is enabled, StudentWorks™ will begin launching, opening Acrobat Reader from the CD. To install Acrobat Reader, quit Acrobat Reader and follow steps 3 through 8. If AutoRun is not enabled, proceed with step #3.
3. Select **Start > Run** from Windows task menu.
4. Type *x:\installs505\win\vp500enu.exe* in the dialog box. (x equals the drive letter for the CD-ROM.)
5. Click OK.
6. Follow the accompanying instructions until installation is complete.
7. With the StudentWorks™ CD still in drive, restart the computer, and double-click the Acrobat Reader 5.0 desktop icon.
8. Start StudentWorks™ by double-clicking on swopen.pdf located at the root of the CD-ROM.

Windows

Note: Windows XP and Windows 2000 users need to contact their system administrator for instructions on accelerating performance.

Accelerating System Performance

Unlike Macintosh systems where the user can adjust memory allocated to a specific application, the following adjustments may assist in improving overall performance on the PC.

1. Click the Windows **START** button.
2. Select **SETTINGS > CONTROL PANEL**.
3. Choose **SYSTEM** from the window options.
4. Click the "Performance" tab.
5. Select "File System" on lower-left button.
6. Under the "Hard Disk" tab, change the typical role of this computer from **Desktop > Network Server**.
7. Select the second tab, "CD-ROM", and under Settings increase the *Supplemental Cache Size* to **LARGE**.
8. Choose **QUAD-SPEED OR BETTER** (if applicable to hardware) from the *Optimize access pattern for...* list.
9. Click OK.
10. Click the "Graphics" button and move slider to far right for accelerating graphic hardware.
11. Click OK.
12. Select "Virtual Memory" button.
13. You can override these default settings and increase the virtual memory as necessary.
Note: This change can seriously affect OS performance and is highly recommended for advanced users or IT administrators.
14. Click OK and reboot Windows to have the new settings applied.

Acrobat Menu Icons and Functions Guide

For a comprehensive description of Acrobat menu actions and functions, see online Help guide.

	Brings up the Open File dialog box		Shows the previous view
	Opens the Print dialog box		Shows the next view
	Bookmark/thumbnail access		Displays the document at 100%
	Grip and move the page around		Fits document in window
	Zoom in or zoom out		Fits width of document in window
	Text/Graphic/Column select tools		Find an item in a single file
	Takes user to the first page		Find an item in all PDF files
	Preceding page in current document		Displays the search results list
	Next page in current document		Previous occurrence of search term
	Last page in current document		Next occurrence of search term

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